



October 30, 2011

Dear Parents,

We are excited to begin another year of Sunday school at Prince of Peace! The fun and learning begins on Rally Day on Sunday September 11<sup>th</sup>, 9:30 to 10:30.

Here are some things that you will need to know about Sunday school for the 2011-2012 year:

**To sign up for Sunday school** we have attached a copy of the Prince of Peace Children's Ministry Participation Policy and Sunday school registration form. Please complete a registration form for each of your children and give these to their classroom teachers on your child's first day of Sunday school.

- Our Sunday school curriculum is SPARK Activate Faith Sunday School Curriculum which teaches that we LEARN from the bible to LIVE THE GOOD NEWS!
- Families with children age preschool to grade 2 – REQUIRED to SIGN IN/OUT each Sunday at the classroom
- Families with students grade 3-5 – NOT REQUIRED TO SIGN IN/OUT; students will be dismissed at 10:30 to meet you.
- For the safety children who attend Sunday school must have an adult staying in the church building during the program; please stay for Worship, Adult Study or have breakfast in the POP's Café.
- We encourage students to give weekly offering to the church as a service project to help others outside of our church. During TGIF and VBS this year we collected donations for the PUR Children's safe drinking water project. Our offerings this year will go to Lutheran Social Services for their safe drinking water project.
- NO SNACKS are served in Sunday school. Please be sure your child knows about this and eats a good breakfast. Your family is welcome to attend the Prince of Peace Café before or after Sunday school or worship.

**Sunday school teacher volunteers are needed!** Please let us know if you are available to help this year. You may sign up on the board in the fellowship hall or give me a call. If you are available to help on occasion; you may indicate your availability on your child's registration form. Now and again our dedicated Sunday school volunteers may have a schedule conflict and they appreciate your availability to the children of our congregation.

We look forward to a fun and educational year for everyone. Please feel free to contact me with any concerns or suggestions as we work together to plant the seeds of faith in the hearts of our children.

In peace,

Sue Miller  
Children's Ministry Director  
614-766-6377 ext. 19 or [smiller@princeofpeacedublin.org](mailto:smiller@princeofpeacedublin.org)

# Prince of Peace Lutheran Church Children's Ministry Participation Policy

"Do unto others as you would have them do unto you" Matthew 7:12

The goal of the Children's Ministry offering at Prince of Peace Lutheran Church is to provide a positive, nurturing and inclusive Christian education program. To ensure safety and learning opportunities for our students, we provide the following policy for behavioral guidance.

## Children's Ministry Staff & Volunteer Responsibilities

- Provide classroom activities to promote a sense of belonging and community.
- Provide appropriate and engaging activities to help students learn about God.
- Model appropriate behavior for children to follow
- Ensure that no child is ever left alone.
- Provide positive reinforcement for good behavior
- Approach classroom discipline in a proactive, positive and loving way. Never physically restrain a child (unless the child is posing immediate physical danger to self or another person and is not responding to verbal guidance attempts), never physically punish a child and never use profane or derogatory language.
- Document and discuss classroom incidents with parents as needed.

## Parent Responsibilities

- Please have your child arrive on time to Sunday school; PLEASE NOTE no snacks will be served in Sunday school; eating breakfast at home will help your child be ready to listen and learn.
- Parents and volunteers are always welcome through out the Sunday school year; please let us know if you are available to help out on occasion; you may indicate your availability on your child's registration form. Now and again our dedicated Sunday school volunteers may have a schedule conflict and they appreciate your availability to the children of our congregation.
- Participate with the Sunday School Program Director in resolving recurring behavior problems.
- Inform the pastoral staff or Sunday School Program Director of your child's individual needs or circumstances that might require extra attention from his/her teachers on an ongoing basis.
- Please indicate on the sign in form where you will be during the Sunday school hour; worship, Adult Sunday school or POP's Café. For safety a parent must remain in the building.
- **Families with children preschool to grade 2 – SIGN IN/OUT required** please note:
  - Any special needs or medical conditions (including allergies and any conditions for which he/she takes medications).
  - Where to reach you in case you must be contacted.
  - If someone other than you will be picking them up (Note: We recommend that pre-elementary children be picked up by an adult).
- **Families with students grade 3-5 – SIGN IN/OUT not required;**  
Students will be dismissed at 10:30 to meet you.

## **Student Responsibilities**

- Arrive at the classroom or activity meeting place ready to listen & learn.
- Help one another follow the rules:
  - ✓ Keep hands and feet to yourself.
  - ✓ Use your indoor voice.
  - ✓ Please walk inside the church building.
  - ✓ Listen to your teachers and follow directions.
  - ✓ Take turns sharing and caring.
  - ✓ Raise your hand to talk during group discussion time.
  - ✓ Be kind to others when you talk.

## **When a behavior issue occurs**

- For mild or moderate disruptions, the teacher will:
  1. Remind the student(s) privately of the appropriate behavior and the reason why it is important.
  2. Redirect the student(s).
  3. Problem solve with the student(s) to bring behavior back in line to allow learning to continue.
  4. Alert the parent to recurring disruptive behavior privately after the service.
- For major disruptions or those presenting a safety concern, the teacher will enlist the help of the Superintendent or Sunday School Program Director:
  1. Immediately remove the student from the group and/or away from danger to self or others (typically to the hallway), discuss the issue and problem solve with the student.
  2. If the situation warrants, contact the parent immediately.
  3. Document the incident and discuss with the parent within the week, asking the parent to attend class with their child the following week.
  4. If necessary, follow up with parents of other students who may have been hurt by the incident.
- For severe or reoccurring behavior problems, a parent will be required to attend one or more program sessions with their child and/or work with the Sunday School Program Director to develop a plan of action for continuing participation.

# 2011-2012 Program Information

## CHILDREN'S MINISTRY TEAM

Join us as we plan and support wonderful programs for children at Prince of Peace Lutheran Church! Our first meeting will be Sunday Aug 28 at 12:15 & Monday Aug 29<sup>th</sup> at 7pm. October to June we will meet the first Monday of each month at 7pm.

## CLASSROOM ASSIGNMENTS

### **Sunday School Superintendent - *opening***

#### **3 year olds – rm 1**

Becca Wleklinski & Kate Sheridan

#### **Pre-K 4-5 year olds - rm 9-10**

Dawn Hughes & Anne Connelly

#### **Kindergarten – rm 3-4**

Pam Mayer & Sonja Collier & Cinda Crumb

#### **1<sup>st</sup> Grade – rm 205**

Dan Derenski & Lisa Ludwig

#### **2<sup>nd</sup> Grade – rm 215**

Mindy Miller & Tami Boroff & Tonia Kennedy

#### **3<sup>rd</sup> Grade – rm 208**

Nancy Neal & Suzanne Kuebler

#### **4<sup>th</sup> Grade – rm 216**

Patty & Alie Match & Lyn Derenski

#### **5<sup>th</sup> Grade – rm 207**

Diane Reimer & Sherry Jablonski

#### **6-8<sup>th</sup> Grade – Chapel**

Confirmation Classes

#### **HS – Youth Room**

Jon Schade

## SUNDAY SCHOOL CALENDAR DATES to note

- Begins Sunday, Sept 11 and ends Sunday May 20
- Sunday school teacher installation on Sunday Sept 11<sup>th</sup> at 11:00 worship service
- Offering collected every Sunday, project tba
- 2<sup>nd</sup> grade Bible workshop in October – Sunday, October 30, 2011
- Food drives in November & March
- Christmas Program – Rehearsal Sun Dec 18 at 9:30  
Program Sun Dec 18 at 4:30, students arrive at 4:00
- NO SS on Sundays Dec 25, Jan 1 and April 8
- First Communion workshop in February – tba
- T.G.I.G.F. Friday April 6<sup>th</sup> 9:30 to 11:30
- Vacation Bible School week of June 18<sup>th</sup>

